

EXECUTIVE FORWARD PLAN FEBRUARY 2012

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The Forward Plan is updated regularly and re-issued on a monthly basis. It goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council's commitment to openness and participation in decision making. It will also assist the Council's Overview & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet. It can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

There is also an option on the Council's website to access the next month's "Emerging" Forward Plan. Inevitably, some of the current information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

Consultation Arrangements

| | | | |
|------------|---|------------|-----------------------------|
| WC | Ward Councillor | LR | Local Residents |
| Cab | Cabinet members (other than decision maker) | CIG | Community Interest Groups |
| PC | Parish Council | YC | Youth Council |
| TC | Town Council | SP | Stakeholders/Partners |
| TU | Trades Unions | PSB | Other Public Sector Bodies |
| OS | Overview & Scrutiny Panel | CTB | Charter Trustees of Bath |
| St | Staff (as employees) | 151 | Section 151 Finance Officer |
| Int | Other B&NES Services | CX | Chief Executive |
| SU | Service Users | Mon | Monitoring Officer |

Decision Types

| | |
|-------------|--|
| KEY | This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key. |
| PBF | This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website. |
| TRO | This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision. |
| BRT | Decisions to be made by the Bath Recreation Ground Trust |
| PBHW | Issues which have been referred by the Partnership Board for Health & Wellbeing |
| RVW | Cabinet Response to Overview & Scrutiny Panel Review Recommendations |
| WoE | Decisions which will be taken by the West of England Joint Transport Committee or the West of England Joint Waste Committee |

Directors Group Lead

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| AA | Ashley Ayre – Strategic Director, Children's Services |
| AP | Andrew Pate – Strategic Director, Resources and Support Services |
| GC | Glen Chipp, Strategic Director, Service Delivery |
| JB | John Betty – Director, Development & Major Projects |
| JE | John Everitt – Chief Executive, Bath & NE Somerset Council |
| VH | Vernon Hitchman – Council Solicitor |

**Executive Forward Plan
February 2012**

Bath & North East Somerset Council
Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

The Council's Consultation Policy may be viewed at: www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm

| Ref Date | Dec'n Type | Title Precis | Lead Decision Maker/s | Report Author Contact | Consultation | Background Papers | Strategic Director Lead |
|--|------------|--|---|---|--------------|---|-------------------------|
| CABINET MEETING - 8 FEBRUARY 2012, 6:30PM | | | | | | | |
| E2288 8 Feb 2012 | | Treasury Management Monitoring Report to 31st December 2011 <i>This report gives details of performance against the Council's Treasury Management Strategy & Annual Investment Plan 2011/12 for the first nine months of 2011/12</i> | Cabinet Councillor David Bellotti | Jamie Whittard Tim Richens 01225 477468 | CX Mon 151 | Treasury Management Strategy & Annual Investment Plan 2011/12 | Andrew Pate |
| E2307 8 Feb 2012 | | Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2011 to December 2011 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2011/12 to the end of December 2011. The report also includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme.</i> | Cabinet Councillor David Bellotti | Jamie Whittard Tim Richens 01225 477468 | CX Mon 151 | Budget Management Scheme | Andrew Pate |

| Ref Date | Dec'n Type | Title Precis | Lead Decision Maker/s | Author Contact | Consultation | Background Papers | Director Lead |
|------------------------|-------------|---|---|---|--------------|-------------------|---------------|
| E2332 8 Feb 2012 | KEY,PB F | Financial Plan 2012/13 - 2014/15, Budget & Council Tax 2012/13 <i>To agree and set the Council's medium term financial planning approach and recommend the 2012/13 Council Tax and Budget to the Council</i> | Cabinet Councillor David Bellotti | Tim Richens Gary Adams 01225 477107 | CX Mon 151 | | Andrew Pate |
| E2331 8 Feb 2012 | | Treasury Management Strategy Statement & Annual Investment Strategy 2012/13 <i>The Local Government Act requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy; this sets out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments.</i> | Cabinet Councillor David Bellotti | Jamie Whittard Tim Richens 01225 477468 | CX Mon 151 | | Andrew Pate |
| E2319 8 Feb 2012 | | The Council's Vision and Values <i>A review of the Council's vision and values has been conducted following the new administration taking over in May. This report presents this review with proposed new objectives that will focus our resources and enable us to continue to make the area an even better place to live, work, and visit</i> | Cabinet Councillor Paul Crossley | John Everitt 01225 477400 | | | John Everitt |

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|------------------------|------------|---|--|--|---|-------------------|---------------|
| E2329 8 Feb 2012 | | Award of new contracts for Bath Park & Ride bus services <i>The contracts for Bath P&R bus services at Newbridge (service 21), Lansdown (service 31) and Odd Down (service 41) expire in September 2012. Contracts for replacement services are to be awarded following an open OJEU tender procedure.</i> | Cabinet Councillor Roger Symonds | Richard Smith 01225 477604 | WC PC TC SU SP PSB Mon 151 | | Glen Chipp |
| E2346 8 Feb 2012 | | Blue Badge Reform Programme and Charges <i>A new scheme is being introduced nationally to issue standard blue badges for disabled drivers. All blue badge issuing authorities must implement the new scheme and may charge for blue badges. This report sets out proposals for the Council's approach to the new scheme.</i> | Cabinet Councillor Roger Symonds | Matthew Smith Chris Major 01225 39 4231 | Cab SU SP PSB CX Mon 151 | | Glen Chipp |
| E2357 8 Feb 2012 | | Quality partnership scheme for Corridor 6 of the Greater Bristol Bus Network <i>The Greater Bristol Bus Network (GBBN) major scheme includes the establishment of quality partnership schemes on ten bus route corridors in the West of England area. This scheme will cover the corridor between Midsomer Norton and Bristol. It will set quality standards for bus operators who wish to use the new infrastructure and facilities.</i> | Cabinet Councillor Roger Symonds | Andy Strong 01225 394201 | Bus operators, Traffic Commissioner , Police, Passenger Focus, 151 Finance Officer, Monitoring Officer | | Glen Chipp |

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|------------------------|------------|--|---|--|----------------|-------------------|---------------|
| E2358 8 Feb 2012 | | Voluntary sector funding applications for community transport 2012/3 <i>Funding applications have been received from voluntary serctor bodies for the provision of community transport services in 2012/3. This report gives details of those applications with recommendations on the allocation of funding.</i> | Cabinet Councillor Roger Symonds | Andy Strong 01225 394201 | Mon 151 | | Glen Chipp |
| E2355 8 Feb 2012 | KEY | Fostering allowances annual review <i>Annual review of allowances paid to foster carers to look after children in care and related allowances</i> | Cabinet Councillor Nathan Hartley | Charlie Moat 01225 477914 | Mon 151 | | Ashley Ayre |
| E2353 8 Feb 2012 | | Response to Somerset County Council Minerals Planning Options Consultation <i>Somerset County Council is at an early stage in the preparation of its new Minerals Core Strategy. It has published an options paper on which it is seeking comments. The deadline for comment is the 12 February 2012. This report sets out the comments of Bath & North East Somerset.</i> | Cabinet Councillor Tim Ball | David Trigwell Simon De Beer 01225 477616 | Cab Mon 151 | | Glen Chipp |

| Ref Date | Dec'n Type | Title Precis | Lead Decision Maker/s | Author Contact | Consultation | Background Papers | Director Lead |
|---------------------|------------|--|--|--------------------------------|--|-------------------|---------------|
| E2365 8 Feb 2012 | | Home Improvement Agency - Re-commission <i>HIAs help vulnerable people live independently by providing housing related support, such as minor repairs, handyperson services, adaptations and advice. It is proposed that the existing contract is recommissioned in partnership with our West of England partners.</i> | Cabinet Councillor Simon Allen | Graham Sabourn 01225 477949 | WC PC Int SU LR CIG SP CX Mon 151 | | Ashley Ayre |
| E2367 8 Feb 2012 | KEY | Various Roads, Keynsham TRO <i>To consider the points raised during the public consultation of Traffic Regulation Order "Various Roads, Keynsham Order 2011" and decide whether to proceed with the proposed scheme</i> | Cabinet Councillor Roger Symonds | Chris Major 01225 39 4231 | WC Int LR SP PSB | | Glen Chipp |
| E2373 8 Feb 2012 | | Green Investment Bank <i>Bath and North East Somerset to express support for a joint bid between the West of England Local Enterprise Partnership, Bristol City Council and the business community for a Green Investment Bank to be located in Bristol</i> | Cabinet Councillor Paul Crossley | John Wilkinson 01225 396593 | | | John Betty |

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|---|------------|--|---|--------------------------------|-------------------------------|-------------------|---------------|
| INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN FEBRUARY 2012 | | | | | | | |
| E2360 February 2012 | TRO | Proposed 20mph Speed Limit Zone on Walcot Street and London Street, Bath TRO <i>Walcot St 20mph speed limit zone</i> | Cllr Roger Symonds Councillor Roger Symonds | Tony Rutter 01225 394207 | WC PC St Int SU LR PSB | | Glen Chipp |
| E2361 February 2012 | TRO | Proposed Speed Limit Revision A368 Chelwood to Marksbury TRO <i>A368 speed limit review</i> | Cllr Roger Symonds Councillor Roger Symonds | Tony Rutter 01225 394207 | WC PC Int SU LR | | Glen Chipp |
| E2362 February 2012 | TRO | Proposed Speed Limit Revision B3115 Tunley Road, Tunley TRO <i>Speed limit review B3115 Tunley Road</i> | Cllr Roger Symonds Councillor Roger Symonds | Tony Rutter 01225 394207 | WC PC Cab Int SU LR PSB | | Glen Chipp |
| E2363 February 2012 | TRO | Proposed Speed Limit Revision Lansdown Road, Bath TRO <i>Speed limit review Lansdown Road, Bath</i> | Cllr Roger Symonds Councillor Roger Symonds | Tony Rutter 01225 394207 | WC PC Int SU LR PSB | | Glen Chipp |
| E2359 February 2012 | TRO | Pennyquick Speed Limit Revision TRO <i>To install a new 50mph speed limit along a stretch of Pennyquick Hill</i> | Cllr Roger Symonds Councillor Roger Symonds | Andy Coles 01225 394208 | WC Int LR | | Glen Chipp |

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|--|------------|--|---|---------------------------------|---|--|---------------|
| E2370 February 2012 | | Proposal to dispense with the requirement to advertise road closures made under the Town Police Clauses Act 1847 in newspapers <i>Advertising TPCA road closures in a newspaper is current B&NES policy, but not a legal requirement. This report seeks authority to amend the policy to dispense with newspaper advertisement, which will represent significant cost savings for the Council.</i> | Cllr Roger Symonds, Cllr Paul Crossley Councillor Roger Symonds | Nick Jeanes 01225 394256 | Int Mon 151 | B&NES Events Policy | Glen Chipp |
| CABINET MEETING - 14 MARCH 2012, 6:30PM | | | | | | | |
| E2337 14 Mar 2012 | | Bath Transportation Package Bus Shelter Style, Proposed Engagement <i>DfT announcement expected on BTP in December activating next stage on re-scoped scheme. An important element of this is to identify bus shelter design for the 10 routes. Early engagement on this is needed to inform design & allow for a procurement exercise. This will give firm prices which are required, before any DfT funding would be released.</i> | Cabinet Councillor Roger Symonds | Joy Jefferys 01225 394446 | WC PC Cab Int SU LR CIG SP Mon 151 | Full Council Decision 14th July 2011 | Glen Chipp |

| Ref Date | Dec'n Type | Title Precis | Lead Decision Maker/s | Author Contact | Consultation | Background Papers | Director Lead |
|----------------------|------------|--|--|---|--|-------------------|---------------|
| E2345 14 Mar 2012 | KEY | Implementation of 20mph Speed Limits in Bath & NE Somerset <i>Report to consider the transport implications and requirements for implementing 20mph speed limits and make recommendations for implementation</i> | Cabinet Councillor Roger Symonds | Adrian Clarke 01225 395223 | CX Mon 151 | | Glen Chipp |
| E2324 14 Mar 2012 | KEY | Options for the designation of an Article 4 Direction on Houses in Multiple Occupation <i>This report sets out the options for the designation of an Article 4 Direction on Houses in Multiple Occupation. These options will be public consultation</i> | Cabinet Councillor Tim Ball | David Trigwell Simon De Beer 01225 477616 | WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151 | | Glen Chipp |
| E2325 14 Mar 2012 | KEY | Proposals for a Community Infrastructure Levy for Bath & North East Somerset <i>The Council is preparing a Community Infrastructure Levy for Bath & North East Somerset Council. This report proposes a draft charging schedule for public consultation.</i> | Cabinet Councillor Tim Ball | David Trigwell Simon De Beer 01225 477616 | WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151 | | Glen Chipp |

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|----------------------|------------|---|---------------------------------------|---|--|-------------------|---------------|
| E2323 14 Mar 2012 | KEY | Bath & North East Somerset Neighbourhood Planning Protocol <i>The draft Neighbourhood Planning Protocol sets out the arrangements to enable Bath & North East Somerset to respond to its new planning duties and the opportunities for local communities arising from the Localism Bill</i> | Cabinet Councillor Tim Ball | David Trigwell Simon De Beer 01225 477616 | WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151 | | Glen Chipp |
| E2351 14 Mar 2012 | | Retrofitting & Sustainable Construction Supplementary Planning Document <i>This SPD develops the Council's Core Strategy climate change policies by a firm steer for development management and public on application of emerging climate change policies related to construction and retrofitting of buildings</i> | Cabinet Councillor Tim Ball | Simon De Beer 01225 477616 | WC OS Cab LR CIG Mon 151 | | Glen Chipp |
| E2352 14 Mar 2012 | | World Heritage Site Setting Supplementary Planning Document <i>To supplement the Core Strategy policy to enable effective management and protection of the Bath World Heritage Site Setting. Inform and provide a steer for development management, the public and local planning policy</i> | Cabinet Councillor Tim Ball | Simon De Beer 01225 477616 | CIG SP Mon 151 | | Glen Chipp |

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| E2338 14 Mar 2012 | | Community Organisers in Bath and North East Somerset <i>The Cabinet Office has appointed Locality to lead on delivering a national programme to recruit and train Community Organisers who will work to enable people to take action on their own behalf to tackle the issues which are important to them. The report provides an update on the programme in Bath and North East Somerset.</i> | Cabinet Councillor Paul Crossley | Andy Thomas 01225 394322 | SP | | Andrew Pate |
| E2356 14 Mar 2012 | | Bath & North East Somerset Council Staff Volunteering Scheme <i>The Staff Volunteering Scheme creates an opportunity for the Council to use its own employee capacity to support volunteering and strengthen community links. The scheme will positively support its employees to develop and build a range of skills and abilities that they can bring back to the workplace.</i> | Cabinet Councillor Paul Crossley | David Trethewey Sara Dixon | TU Cab Int CX | | Andrew Pate |

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|----------------------|------------|--|--|---------------------------------|--------------------------|------------------------------|---------------|
| E2364 14 Mar 2012 | KEY | Future Management of the Councils Leisure Facilities <i>The Council's current leisure management contract with Aquaterra Leisure is due to end in July 2013, the Council needs to make a decision on the future delivery of its existing and planned leisure facilities, to determine the most appropriate delivery solution for the future</i> | Cabinet Councillor David Dixon | | Cab Int SU CX Mon 151 | Leisure options review paper | Glen Chipp |
| E2354 14 Mar 2012 | | Weekly Collections Support Fund - Bid proposal <i>This report will consider the detail of a proposed bid to the DCLG Weekly Collections Support fund to increase recycling rates and reduce street litter by introducing wheeled bins (where practical) for refuse collection, to introduce a second recycling box for residents and to restrict volumes of residual waste collected. Further detail from DCLG due in Jan.</i> | Cabinet Councillor David Dixon | Carol Maclellan 01225 394106 | | | Glen Chipp |
| E2366 14 Mar 2012 | | Bath City Conference - Terms of Reference <i>This report will set out the progress that has been made so far on the Bath City Conference including the proposed Terms of Reference and the proposed outline of the conference and costs attached to this</i> | Cabinet Councillor Paul Crossley | Andy Thomas 01225 394322 | Cab LR CIG SP | | Andrew Pate |

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|----------------------|------------|--|---|---|-------------------------|-------------------|---------------|
| E2301 14 Mar 2012 | KEY | Capital Project Approvals and Updates to the Capital Programme <i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i> | Cabinet Councillor David Bellotti | Tim Richens Daniel Welch 01225 477104 | CX Mon 151 | | Andrew Pate |
| E2368 14 Mar 2012 | | Proposed cycle track between Bathwick Street and Powlett Road, Bath <i>The proposal is to convert an existing footpath between Bathwick Street and Powlett Road to a cycle track. A cabinet decision is required to authorise the making of a cycle track order under the Cycle Tracks Act 1984.</i> | Cabinet Councillor Roger Symonds | Alison Sherwin 01225 394406 | WC Int SU LR CIG PSB | | Glen Chipp |
| E2371 14 Mar 2012 | TRO | 20mph Speed Limit Pilot, parts of south west Bath area <i>Implementation of a pilot 20mph scheme</i> | Cabinet Councillor Roger Symonds | Trevor Johnson 01225 394216 | WC | | Glen Chipp |

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|--|--------------|---|---|--|--------------------------------------|--|---------------|
| INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MARCH 2012 | | | | | | | |
| E2272 March 2012 | TRO | High Street, Bath - Public Realm and Highway Improvement Scheme TRO <i>Proposed Traffic Regulation Orders (TRO's) for High St, Orange Grove and North Parade, Bath to facilitate the free flow of traffic and improve street functions, leading to improvement of the public realm. TRO's required are:- 'No Waiting At Anytime/ No Loading At Anytime/ Disabled Bays/ Loading Bays/ Coach Bays and Taxi Bays'.</i> | Cllr Roger Symonds Councillor Roger Symonds | Simon Thomas 01225 394260 | WC St Cab Int LR CIG SP PSB CX | Bath Transportation Package - City Centre Consultation, Jan 2010 | Glen Chipp |
| CABINET MEETING - 11 APRIL 2012, 6:30PM | | | | | | | |
| E2274 11 Apr 2012 | KEY,PB HW | Alcohol Harm Reduction Strategy (recommended from Partnership Board for Health & Wellbeing) <i>The Partnership Board for Health & Wellbeing at its meeting on 15th June 2011 asked the Cabinet to agree the strategy on behalf of the Council.</i> | Cabinet Councillor Simon Allen | Pamela Akerman Cathy McMahon 01225 831537 | | | Ashley Ayre |
| E2372 11 Apr 2012 | KEY | School Term and Holiday Dates 2013-14 Academic Year <i>To agree the school term and holiday dates for the 2013-14 academic year</i> | Cabinet Councillor Nathan Hartley | Kevin Amos 01225 395202 | TU St SU LR SP Mon 151 | | Ashley Ayre |

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|--|------------|--|--|--|----------------------------|--|---------------|
| INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN APRIL 2012 | | | | | | | |
| E2100 April 2012 | TRO | Prohibition of right turn, Bloomfield Road to Wellsway TRO <i>To prevent queuing traffic in connection with new bus lane</i> | Cllr Roger Symonds Councillor Roger Symonds | Trevor Johnson Simon Powell 01225 394359 | WC PC Int LR | | Glen Chipp |
| CABINET MEETING - 9 MAY 2012, 6:30PM | | | | | | | |
| <i>Items for this Agenda will be identified in due course</i> | | | | | | | |
| CABINET MEETING - 13 JUNE 2012, 6:30PM | | | | | | | |
| E2292 13 Jun 2012 | | Health and Wellbeing Board Governance <i>To outline the principles for the terms of reference of the shadow health and wellbeing board and facilitate more focused discussion on the shadow board</i> | Cabinet Councillor Simon Allen | David Trethewey Helen Edelstyn 01225 477951 | WC SP PSB | | Andrew Pate |
| E2004 13 Jun 2012 | | Sustainable Modes of Travel to School Strategy <i>Audit of school travel in B&NES area. Discussion on impact from other service areas and policy documents. Targets for reducing car use in school journeys for next 3 years</i> | Cabinet Councillor Roger Symonds, Councillor Nathan Hartley | Andrew Stuck Jessica Fox-Taylor 01225 394257 | OS Int YC CX Mon 151 | Joint LTP, Play Stgy, Obesity Stgy, 14-19 Stgy, Local Area Agreement, Schl Organisation Plan 2003-2008, Extended Schools/Services Stgy, Public Rights of Way Imprvmnt Plan | Glen Chipp |

| Ref Date | Dec'n Type | Title Precis | Lead Decision Maker/s | Author Contact | Consultation | Background Papers | Director Lead |
|---|------------|---|--|----------------|--------------|-------------------|---------------|
| ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN | | | | | | | |
| E2300 | KEY | Capital Project Approvals and Updates to the Capital Programme | Reason for Withdrawal: <i>No Capital Project Approvals were required</i> | | | | |
| E2330 | KEY | Fairer Contributions: Clarification of Policy in Relation to Extra Care Services | Reason for Withdrawal: <i>The issue will be the subject of an Officer Delegated decision in due course</i> | | | | |
| E2349 | KEY | Bath Transport Package | Reason for Withdrawal: <i>No decision is required following DfT's decision, in December 2011, to fund the project in accordance with the bid approved by the Council in July. The finance for the BTP will be considered by the Council in its Budget Meeting in February</i> | | | | |
| The Forward Plan is administered by DEMOCRATIC SERVICES : Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk | | | | | | | |